



MEMORANDUM OF UNDERSTANDING

Lions Club:	
Address:	
Lions Club Representative and Contact Details:	
Facility:	
Facility Representative and Contact Details:	
Validity Period to Cover Vision Screening Session Schedule:	

This Memorandum of Understanding between the Lions Club and Facility named above is for the purpose of facilitating the Lions Club to conduct vision screening at the nominated Facility address in accordance with Lions Eye Health Program – Australia requirements for those children with parent/guardian consent.

The **Lions Club** will perform four vision screening assessments including; Visual Acuity, Colour Vision, Depth Perception and Spot Vision Screening. A results sheet will be administered per individual and provided to the Facility for individual distribution, unless informed otherwise. General group results will also be provided.

The facilitating Lions members will comply with all policies and procedures as advised by the facility. The Lions members are covered by Lions Australia Public Liability Insurance - a certificate can be presented upon request.

The **Facility** will distribute consent forms (provided by the Lions Club) to all parents/legal guardians, ensuring participation is limited to those with signed approval and those who are not currently under the care of an optometrist.

The **Facility** will ensure that a member of their staff will:

- Coordinate the provision of a screening room/area that is suitable for vision screening purposes
- Provide student identification numbers and first names / initials;
- Coordinate with Lions member, the distribution and recording of student identification onto individual result slips.
- Schedule the groups of children to be present at the screening room/area and enable smooth transition of the children through the screening assessments.
- Is present in the screening room whenever children are being screened.
- Arranges distribution of individual result letters with attached Spot Vision camera results (if applicable) to the child's parent/guardian.

Lions Club Signatory

Facility Signatory

Name:	Name:
Position:	Position:
Signature:	Signature:
Date Signed:	Date Signed: